

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

**Thursday, August 3, 2023, 7 p.m.**

Supervisor Ault called the Work Session Meeting of the West Manheim Township Board of Supervisors to Order at 7:05 p.m. on Thursday, August 3, 2023. The meeting took place at the Municipal Building at 2412 Baltimore Pike, Hanover, PA, 17331.

ROLL CALL: Present were Supervisors Ault, Franks, Hartlaub, Ryneerson, Township Manager Michael Bowersox, Solicitor Dave Jones from Stock and Leader Attorneys at Law, Township Engineer Cory McCoy from C.S. Davidson, Inc., and Township Secretary Shanna Smale. Supervisor Wetzel was not present. A quorum was present.

ANNOUNCEMENT: An Executive Session was held before the meeting to discuss personnel matters.

PUBLIC COMMENTS: Supervisor Ault asked if anyone in the audience wanted to make any comments about any agenda items and received no reply.

APPROVAL OF MINUTES: Supervisor Ryneerson made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, July 18, 2023, seconded by Supervisor Hartlaub. **Motion carried.**

CORRESPONDENCE: None.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Ault, seconded by Supervisor Ryneerson. **Motion carried.**

ACTION/DISCUSSION ITEMS:

ACTION ITEMS

- A. Adoption of Resolution #2023-09 To Extend the Term of the Amended and Restated Intergovernmental Cooperation Agreement for the Implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan.

Supervisor Ault made a motion to adopt Resolution #2023-09 To Extend the Term of the Amended and Restated Intergovernmental Cooperation Agreement for the Implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan, seconded by Supervisor Ryneerson. **Motion carried.**

- B. Approval to release the Performance Bond for Tidal Wave Auto Spa.

Supervisor Ault made a motion to approve the release of the Performance Bond for Tidal Wave Auto Spa in the amount of \$225,247.00, seconded by Supervisor Ryneerson. **Motion carried.**

- C. Approval of Final Subdivision Plan for Prinland Heights – Phase 2 (review time expires 9/13/23)

Supervisor Ault made a motion to table the approval of the Final Subdivision Plan for Prinland Heights – Phase 2 (review time expires 9/13/23) because the township had not received rec fees and bonding was not in place yet, seconded by Supervisor Franks. **Motion carried.**

D. Authorization to submit CDBG grant application for Act 537 Plan update.

Supervisor Rynearson made a motion to authorize Township Engineer Cory McCoy submit the CDBG grant application for Act 537 Plan Update, seconded by Supervisor Franks. **Motion carried.**

E. Purchase of a 2022 Ford F600 Dump Truck with snow plow to replace a 2003 Ford F550 dump truck that has exceeded its useful service life. Estimated cost is \$115,000 through a Costars contract.

Supervisor Ault made a motion to purchase a 2022 Ford F600 Dump Truck with snow plow to replace a 2003 Ford F550 dump truck that has exceeded its useful service life. Estimated cost is \$115,000 through a Costars contract, seconded by Supervisor Franks. **Motion carried.**

#### DISCUSSION ITEMS:

A. Frequency of Board of Supervisors meetings and dates/times they are held (currently there is one work session on the first Thursday and one business meeting on the third Tuesday scheduled each month).

Supervisor Ault stated that since some months have a very short turnaround between meetings it may be beneficial to move from two meetings a month to once a month. After a brief discussion between board members, it was decided to remove the work session meeting and only have a business meeting. It was concluded that because of Planning Commission meetings and Comprehensive Plan meetings the best day would be the second Wednesday of each month starting the month of September.

Supervisor Ault made a motion to approve the change of dates and frequency of the Board of Supervisors meetings starting in September to the second Wednesday of each month, seconded by Supervisor Franks. **Motion carried.**

B. Potential courses of action to resolve delinquent stormwater fees.

Solicitor Dave Jones stated that there are still many delinquent stormwater fees needing to be collected. He said that he was working with Township Treasurer, Jennifer Thornton on the best way to move forward with collections. After a discussion with the board members, it was decided that Solicitor Dave Jones would draft an amnesty letter to residents with delinquent stormwater accounts in an effort to collect outstanding fees.

Supervisor Ault made a motion to move forward with approving the collection of \$13.66 for each year delinquent and one penalty fee of \$50.00 with a deadline of October 15<sup>th</sup>, seconded by Supervisor Rynearson. **Motion carried.**

C. Summary of 2023 Bridge Maintenance Inspection Program.

Township Engineer Cory McCoy informed the board that the 2023 inspection of the bridges in West Manheim Township had been completed. He feels that since the five-year streets plan was just updated it would be the perfect time to put the bridge maintenance and the road maintenance on the same cycle.

Cory stated that the next step would be for himself, the Bridge Engineer from C.S. Davidson, and Roadmaster Will Fuhrman to meet and discuss what maintenance needed to be done on the bridges in West Manheim Township.

D. Pumping Station Road Bridge J.

Township Engineer Cory McCoy told the board that he would be getting an updated quote for this project.

E. Discuss consideration of Tannerite ordinance.

Solicitor Dave Jones explained to the board and the public that he had submitted to the board a draft of the proposed Tannerite ordinance for discussion. After a brief discussion it was decided that the following changes be made.

- Section 4. Permitted and Prohibited Uses. Subsection A. Permitted Use 5. - Between the hours of 8 am and 8 pm. Monday through Saturday only.
- B. Prohibited Uses – 2. Within 100 yards, as measured in a straight line, from the point of detonation to the property line of any property containing a school, daycare facility, playground, park, church, kennel, stable, barn or pasture.
- Holidays to be added in for not permitting detonating Tannerite in case the holiday falls on a Sunday.

It was decided that a public hearing would be held on August 15<sup>th</sup>, 2023, to hear from the public on this issue and act on the proposed Tannerite ordinance.

Supervisor Franks made a motion to advertise the Tannerite ordinance with the changes discussed, seconded by Supervisor Ault. **Motion carried.**

F. Discuss consideration of proposed parking ordinance.

Supervisor Ault made a motion to table the proposed parking ordinance until the board could have further discussion, seconded by Supervisor Rynearson. **Motion carried.**

**SUPERVISORS AND/OR PUBLIC COMMENT:** Supervisor Ault asked if anyone from the public wanted to speak.

Christopher Scheller, 21 Leppo Mill Road and Carl Grubb, 717 Impounding Dam Road both spoke about the proposed Tannerite ordinance.

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Supervisor Ault read a letter he had received from Mr. & Mrs. Graybill praising the Public Works crew for their outstanding work cleaning up the tree brush along Frogtown Road.

**NEXT SCHEDULED MEETINGS:** Next Scheduled Meetings: Public Hearing and Board of Supervisors Regular Meeting – Tuesday, August 15, 2023, at 7 p.m. with Supervisor Caucus at 6 p.m. Board of Supervisors Regular Meeting – Wednesday, September 13, 2023, at 7 p.m. with Supervisors Caucus at 6 p.m.

**ADJOURNMENT:** Supervisor Ault made the motion to adjourn the meeting at 8:09 p.m., seconded by Supervisor Franks. **Motion carried.**

Respectfully,

  
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Secretary